



Berger Textiles is a modern, growing company from the textile industry with branch offices in the **USA** and **France**. At our headquarter in **Germany** we employ about 30 people. We are a leading supplier in the field of textiles for digital printing, home & fashion, architecture and processing accessories at home and abroad - we deliver to about 60 countries worldwide.

WE ARE LOOKING FOR (M/F/D)

SUPPLY CHAIN OPERATIONS (JUNIOR)

REQUIREMENTS FOR THE JOB HOLDER

A strategic role within the Procurement team, the Buyer will support Global Procurement by tracking/maintaining/ordering supplies while identifying spend management goals and objectives to support all divisions at A.Berger GmbH

PRIMARY RESPONSIBILITIES/ACCOUNTABILITIES OF THE JOB:

- Processing material management system
- Checking incoming goods, acquisition costs, customs and import duties
- Coordination of incoming and outgoing goods in the dispatch and warehouse area
- Planning stock levels in internal and external warehouses
- Correspondence in connection with supply chain processes
- Maintenance of supplier and material master data
- Handling of internal procurement and packaging processes with external suppliers
- Experience in planning / commissioning in international forwarding processing - possibly forwarding agent with international experience
- Knowledge of import processing / customs

MANDATORY REQUIREMENTS:

- Candidates should live in the Düsseldorf Area
- At least 2 years of experience in similar activities is required
- Availability to travel for limited periods of time between the locations of the group
- Affinity for numbers and knowledge of MS Excel
- Written and spoken English

THE CANDIDATE IS ALSO REQUIRED TO HAVE THE FOLLOWING SOFT SKILLS:

- Resourcefulness, creativity and communication ability
- Analytical capacity
- Great team worker
- High organizational capacity, punctuality and problem solving
- A strong determination to achieve objectives

We look forward to receiving your resume and detailed application, including your earliest possible starting date and your salary expectations, to Mr. Alessandro Lanfranchi (a.lanfranchi@bergertextiles.com)